

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
TUESDAY, MARCH 18, 2025
8:00 AM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 204
Akron, OH 44308
Microsoft Teams: [Join the meeting now](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; John Chester; Sharlene Ramos-Chesnes
Committee Members Absent:	Jess Heid (<i>excused</i>); Marquita Mitchell (<i>excused</i>)
SAMWA COG Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Peter Moukoulis, Project Assistant; Kelly Smerek, Operations Coordinator
Medina/Summit County Staff Present:	Summit County: Colleen Sims, Attorney

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 8:01 AM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Chester made a motion to approve the Committee's December 3, 2024 meeting minutes, which Capozzi seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman presented the WIOA Adult/Dislocated Worker Career Services Provider Performance Reports for PY 2024, July 2024 – February 2025
 - i. Medina
 - 49 placements thus far during the program year
 - Average hourly wage for all placements is \$20.07
 - Two Individual Training Accounts (ITA) have been written
 - Three On-the-Job Training (OJT) agreements were written with two plans written under them.
 - The average starting wage for an OJT is \$27.50 per hour
 - ii. Summit
 - 306 placements thus far during the program year
 - Average hourly wage for all placements is \$18.23
 - 38 ITAs have been written
 - 8 OJT agreements with employers with 15 plans under them
 - The average starting wage for an OJT is \$19.29 per hour
- b. Glaubman delivered the State of Ohio PY 2024 Unadjusted Quarter Two WIOA Performance Report, for the period of July 1, 2024 through December 31, 2024
 - i. As an Area, all performance standards are currently meeting the success level of the negotiated standard

- ii. Measurable skills gain (MSG) is the only performance measure that is reflected in realtime; we have until the end of the program year to enter the outcomes into the case management system and meet the performance standard.
- c. Glaubman delivered the State of Ohio PY 2024 Unadjusted Quarter Two CCMEP Performance Report
 - i. Glaubman reminded the committee that CCMEP Youth performance is evaluated by individual Lead Agency (each county department of Job and Family Services in Area 2) rather than as an Area, the way the Adult/Dislocated Worker program is measured. The CCMEP performance report includes TANF-funded participants as well as WIOA-funded and dual-enrolled.
 - ii. In Medina, 175 youth participants have been served, split 76.6 % TANF, 17.7% WIOA, and 5.7% WIOA/TANF dual-enrolled.
 - iii. In Summit, 878 youth participants have been served, split 75.9% TANF, 21.1% WIOA, and 3.1% dual-enrolled. Glaubman shared that the ideal eligibility split is 25-30% WIOA and WIOA/TANF dual-enrolled. This is an improvement for Summit County.
 - iv. Performance is being met in both counties with the exception of MSG.

IV. OLD BUSINESS

- a. Glaubman gave an update on the SFY 2026 WIOA/TANF CCMEP Youth Services Request for Proposals (RFP) and procurement schedule
 - i. A single RFP seeking service providers in both counties was released on February 3, 2025.
 - ii. Proposals are due April 4, 2025.
 - iii. The proposal evaluation committee will be meeting sometime the week of May 12, 2025 and will include representatives from both counties and board members interested in reading proposals. This committee will make recommendations for contract awards to the Performance Committee, who will then make recommendations to the full WDB.

V. NEW BUSINESS

VI. GOOD OF THE ORDER

- a. Capozzi reminded the Committee that the next WDB meeting will be held at 8:00 AM on Thursday, March 27, 2025, at OhioMeansJobs Summit County, 1040 East Tallmadge Avenue, Akron, OH, 44310 and virtually via MS Teams.

VII. ADJOURNMENT

- a. Ramos-Chesnes made a motion to adjourn the meeting, which Chester seconded. The meeting adjourned at 8:31 AM.

*Prepared by
Kelly Smerek
Operations Coordinator, SAMWA COG*