

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
TUESDAY, JUNE 3, 2025
8:00 AM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 204
Akron, OH 44308
Microsoft Teams: [Join the meeting now](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; John Chester; Sharlene Ramos-Chesnes, Marquita Mitchell (<i>virtual</i>)
Committee Members Absent:	Jess Heid (<i>excused</i>)
SAMWA COG Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Peter Moukoulis, Project Assistant; Kelly Smerek, Operations Coordinator
Medina/Summit County Staff Present:	Summit County: Colleen Sims, Attorney

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 8:00 AM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Ramos-Chesnes made a motion to approve the Committee's March 18, 2025 meeting minutes, which Mitchell seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman presented the WIOA Adult/Dislocated Worker Career Services Provider Performance Reports for PY 2024, July 2024 – April 2025
 - i. Medina
 - 68 placements thus far during the program year
 - Average hourly wage for all placements is \$28.48
 - Three Individual Training Accounts (ITA) have been written
 - Four On-the-Job Training (OJT) agreements were written with two plans written under them.
 - The average starting wage for an OJT is \$27.50 per hour
 - 128 employers have received services and 200 businesses services were delivered
 - ii. Summit
 - 435 placements thus far during the program year
 - Last year Summit county ended with 578 placements, so it is possible to hit that number
 - Average hourly wage for all placements is \$17.82
 - 59 ITAs have been written
 - 11 OJT agreements with employers with 30 plans under them
 - The average starting wage for an OJT is \$19.29 per hour

- b. Glaubman delivered the State of Ohio PY 2024 Unadjusted Quarter Three WIOA Performance Report, for the period of July 1, 2024 through March 31, 2025
 - i. As an Area, all performance standards are currently meeting the success level of the negotiated standard
 - ii. Measurable skills gain (MSG) is the only performance measure that is reflected in realtime; we have until the end of the program year to enter the outcomes into the case management system and meet the performance standard.
- c. Glaubman delivered the State of Ohio PY 2024 Unadjusted Quarter Two CCMEP Performance Report for the period of July 1, 2024 through March 31, 2025
 - i. Glaubman reminded the committee that CCMEP Youth performance is evaluated by individual Lead Agency (each county department of Job and Family Services in Area 2) rather than as an Area, the way the Adult/Dislocated Worker program is measured. The CCMEP performance report includes TANF-funded participants as well as WIOA-funded and dual-enrolled.
 - ii. In Medina, 189 youth participants have been served, split 76.2 % TANF, 18.5% WIOA, and 5.3% WIOA/TANF dual-enrolled.
 - iii. In Summit, 923 youth participants have been served, split 74.8% TANF, 21.5% WIOA, and 3.8% dual-enrolled. Glaubman shared that the ideal eligibility split is 25-75% WIOA and WIOA/TANF dual-enrolled. This is an improvement for Summit County.
 - iv. Performance is being met in both counties with the exception of MSG.

IV. OLD BUSINESS

- a. Glaubman gave an update on the SFY 2026 WIOA/TANF CCMEP Youth Services Request for Proposals (RFP) and procurement schedule
 - i. A single RFP seeking service providers in both counties was released on February 3, 2025.
 - ii. Proposals are due April 4, 2025.
 - iii. The proposal evaluation committee will be meeting sometime the week of May 12, 2025 and will include representatives from both counties and board members interested in reading proposals. This committee will make recommendations for contract awards to the Performance Committee, who will then make recommendations to the full WDB.
- b. Glaubman gave an update on the State of Ohio PY 2023 WIOA/CCMEP Program Monitoring Review
 - i. This monitoring was conducted in March and April and we are currently awaiting an exit conference with the State to let us know if there are any significant observations that require directive action
- c. Glaubman update the committee regarding the SFY 2026 CCMEP Youth Services RFP
 - i. An RFP was released for both Summit and Medina counties in February and we received 9 proposals in response.
 - ii. The evaluation committee met in May and a recommendation for a contract award for the youth program for both Summit and Medina county was established. It is recommended that a contract is to be awarded to Jobs for Ohio's Graduates.
 - iii. Motion to recommend CCMEP WIOA Youth Services providers to the WDB for approval of contract awards at the June 12, 2025 WDB meeting
 - o Medina is a contract award for \$260,000 in WIOA funds for PY 25/July 1, 2025 through June 30, 2026 with the option of three 12 month renewals
 - Capozzi made a motion to recommend to the WDB board a contract for JOG in Medina County for PY 25 with three year long renewals, which Ramos Chesnes moved and Chester seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with Mitchell abstaining and no objections.
 - o Summit is a contract award for \$600,000 in WIOA funds for PY 25/July 1, 2025 through June 30, 2026 with the option of three 12 month renewals.

- Capozzi made a motion to recommend to the WDB board a contract for JOG in Medina County for PY 25 with three yearlong renewals, which Chester moved and Ramos Chesnes seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with Mitchell abstaining and no objections.
- d. Glaubman spoke about the SFY 2026 WIOA Adult and Dislocated Worker Career Services and One-Stop Operator Services contract renewals. An amount has not been offered yet so this will get taken to the full WDB board for discussion.

V. NEW BUSINESS

VI. GOOD OF THE ORDER

- a. Capozzi reminded the Committee that the next WDB meeting will be held at 8:00 AM on Thursday, June 12, 2025, at OhioMeansJobs Summit County, 1040 East Tallmadge Avenue, Akron, OH, 44310 and virtually via MS Teams.

VII. ADJOURNMENT

- a. Chester made a motion to adjourn the meeting, which Ramos-Chesnes seconded. The meeting adjourned at 8:32 AM.

Prepared by

Kelly Smerek

Operations Coordinator, SAMWA COG