

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, JUNE 12, 2025
8:00 AM

In-person location:
OhioMeansJobs Summit County
1040 E. Tallmadge Avenue, Meeting Room A, Akron, OH 44310

Meeting ID: 238 298 734 920
Passcode: e8VH7yb7
Or call in (audio only)
+1 321-710-8464
Phone Conference ID: 111 144 44#

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests (Ratcliff)
- b. Kelly Smerek will take WDB members roll call to record attendance
 - i. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 03/27/2025 WDB Regular meeting (attachment 1) (Ratcliff)
 - i. Motion to approve the WDB 03/27/2025 meeting minutes

IV. SPECIAL VOTE

- a. Biennial requirement for all Ohio Workforce Development Boards as a part of the execution process of the Subgrant Agreement between the Ohio Department of Job & Family Services and a Local Workforce Area.
 - i. Motion to adopt Summit/Medina Board Resolution 2025-01 and incorporate it into the Area 2 SFYs 2025/2026 Subgrant Agreement as Exhibit A, thereby permitting the Area 2 WIOA Youth allocation to be used to deliver youth services under the State of Ohio's Comprehensive Case Management Employment Program.
Vote to be taken by roll call and recorded. (Ratcliff & Smerek)

V. REPORTS

- a. Executive Committee Report (Ratcliff)
 - i. There have been no meetings of the Executive Committee since the last WDB meeting on 03/27/2025
- b. Finance Committee Report (Esposito)
 - i. Summary of the 06/10/2025 meeting
 - 1. Fiscal Reports (Jalbert)
 - a. Review of **SFY 2025** Area 2 Financials as of 05/31/2025 (attachment 2)
 - b. Review of **SFY 2025** Area 2 Operating Budget: Allocations, Program, Administration, RESEA & Special Grant Expenditures as of 05/31/2025 (attachments 3a-e)
 - c. Discussion of SFY26 budget and recommendation to present to the SAMWA COG at the 06/12/2025 meeting (attachments 4a-c)
 - i. Motion to recommend to the SAMWA COG Board to adopt the SFY 2026 program and administrative operating budgets. (Ratcliff)

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- c. One-Stop Operations Committee Report (Ramos-Chesnes)
 - i. Summary of the 05/12/2025 meeting
- d. Performance Committee Report
 - i. Summary of the 06/03/2025 meeting (Capozzi)
 - 1. Performance Reports (Glaubman)
 - a. Local Area Performance Reports
 - i. WIOA Career Services performance data for Medina & Summit SFY 25, July 2024 through April 2025 (*attachments 5a&b*)
 - b. PY24/SFY25 Q3 State of Ohio Unadjusted WIOA Performance Report (*attachment 6*)
 - 2. RESEA Report (Adair) (*attachment 7*)

VI. UNFINISHED BUSINESS

- a. The Ohio Department of Job and Family Services' (ODJFS) WIOA Fiscal Monitoring Review for the period of July 1, 2022, to April 30, 2024, is awaiting an exit conference
- b. On 01/06/2025 we received notice from The Ohio Department of Job and Family Services (ODJFS) that we must prepare and submit a new Four-Year Regional and Local Workforce plan by 09/30/2025 (Marshall)
- c. On 01/06/2025 we received notice from The Ohio Department of Job and Family Services (ODJFS) that we must complete an OhioMeansJobs center certification process by 12/31/2025 (Marshall)
- d. On 01/13/2025 engaged Julian & Grube, Inc. to prepare Area 2 CY 2024 basic financial statements and file with Auditor of State (AOS) on or before 05/29/25. The financials were filed on 05/16/2025.
- e. The Ohio Department of Job and Family Services' (ODJFS) performed both a CCMEP (TANF & WIOA) Program Monitoring Review and a US Department of Labor Data Validation of Summit County services and files for the period beginning July 1, 2024; is awaiting an exit conference. (Glaubman)
- f. Negotiation process for 07/01/2025 to 06/30/2027 OhioMeansJobs Partner MOU is ongoing. (Marshall)
- g. WDB Summit members terms ending 6/30/2025; Reappointment at today's COG meeting

VII. NEW BUSINESS

- a. SFY 2026 Workforce Innovation and Opportunity Act (WIOA) Youth Contract Awards (July 1, 2025 – June 30, 2026) under the State's Comprehensive Case Management and Employment Program (CCMEP), dually funded with TANF, as a result of the joint Request for Proposals released in February 2025.
 - i. **Motion** to recommend to the SAMWA COG a Medina County WIOA Youth contract for SFY 26 with three 12-month renewal options, totaling \$260,000.00 to Jobs for Ohio's Graduates.
 - ii. **Motion** to recommend to the SAMWA COG a Summit County WIOA Youth contract for SFY 26 with three 12-month renewal options, totaling \$600,000.00 to Jobs for Ohio's Graduates.
- b. SFY 2026 WIOA Adult/Dislocated Worker Career Services in Summit and Medina Counties
 - i. **Motion** to recommend to the SAMWA COG a contract to KRA Corporation, the first of three renewals, in the amount of \$2,159,000.00; with \$1,609,000.00 awarded to Summit County and \$550,000.00 awarded to Medina County for the period of July 1, 2025 through June 30, 2026.

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- c. SFY 2026 One-Stop Operator Services in Summit and Medina Counties
 - i. **Motion** to recommend to the SMAWA COG a contract to KRA Corporation, the first of three renewals, in the amount of \$190,000.00; with \$163,500.00 awarded to Summit County and \$26,500.00 awarded to Medina County in MOU Partner funds for the period of July 1, 2025 through June 30, 2026.
- d. SFY 2026 Test of Adult Basic Education (TABE) and Assessment Services in Summit County
 - i. **Motion** to recommend to the SMAWA COG a contract to Project Learn of Summit County, the first of three renewals, in the amount of \$70,000.00 in WIOA funds for the period of July 1, 2025 through June 30, 2026.

VIII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Annual State of Ohio In-Demand Jobs Week, May 5-9, 2025 (Glaubman) **(attachment 8)**
- b. April 2025 Unemployment Rates **(attachment 9)**
- c. WDB Roster will be emailed to members

IX. ADJOURNMENT

Next WDB meeting September 25, 2025, 8:00 AM – at OhioMeansJobs Summit County with virtual option