



**Summit and Medina Workforce Area**  
Council of Governments

**Ilene Shapiro**  
Summit County Executive

**Colleen Swedyk**  
Medina County Commissioner

**AGENDA**  
**Thursday, June 12, 2025**  
**9:30 AM**

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OhioMeansJobs Summit County  
1040 E. Tallmadge Avenue, Meeting Room A, Akron, OH 44310

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- I. CALL TO ORDER**
- II. INTRODUCTIONS**
  - a. Chair Welcomes
    - i. Asks for roll call of members present
- III. ELECTION**
  - a. **In accordance with the Bylaws of the Summit and Medina Workforce Area Council of Governments, Section 1. SAMWA COG Board Governance and Functions, 1.1 Governance:**  
*"The SAMWA COG Board consists of two members, one Medina County Commissioner chosen by the Board of Commissioners of Medina County, and the other the County Executive of Summit County. **The chairmanship of the COG Board shall be determined at the first meeting of each calendar year by mutual agreement between the CEOs.** The Chairman shall hold all of the powers/authorities granted to the same within the text of the WIOA, its regulations, and other federal, and state law. The Chairman is responsible to schedule and cancel, through its COG staff, and preside over all meetings..."*
- IV. APPROVE MINUTES OF PREVIOUS MEETING**
  - a. Discuss minutes from the 12/19/2024 meeting (**attachment 1**)
    - i. **Motion** to approve the SAMWA COG's 12/19/2024 meeting minutes
- V. REPORTS**
  - a. n/a
- VI. UNFINISHED BUSINESS**
  - a. On 5/28/2024, the Ohio Department of Job and Family Services' (ODJFS) WIOA Fiscal Monitoring Review for the period of July 1, 2022, to April 30, 2024 - we are awaiting an exit conference.
- VII. NEW BUSINESS**
  - a. On 01/06/2025 we received notice from The Ohio Department of Job and Family Services (ODJFS) that we must prepare and submit a new Four-Year Regional and Local Workforce plan by 09/30/2025.
  - b. On 01/06/2025 we received notice from The Ohio Department of Job and Family Services (ODJFS) that we must complete an OhioMeansJobs center certification process by 12/31/2025.
  - c. On 01/13/2025 we engaged Julian & Grube, Inc. to prepare Area 2 CY 2024 basic financial statements to file with Auditor of State (AOS) on or before 05/29/25. The financials were filed

on 05/16/2025.

- d. On 05/19/2025 Auditor of State (AOS) contacted COG office to begin Area 2 CY 2024 annual audit.
- e. The Ohio Department of Job and Family Services' (ODJFS) performed both a CCMEP (TANF & WIOA) Program Monitoring Review and a US Department of Labor Data Validation of Summit County services and files for the period beginning July 1, 2024 - we are awaiting an exit conference.

## **VIII. RESOLUTIONS**

- a. A Resolution authorizing the Summit and Medina Workforce Area Council of Governments to execute a Subgrant Agreement with the Ohio Department of Job and Family Services for workforce development programming in Ohio Local Workforce Area 2, received by the Council of Governments during State Fiscal Years 2026 and 2027 (July 1, 2025 to June 30, 2027).
  - i. **Motion to adopt SAMWA COG Resolution 2025-01**
- b. A Resolution of the Summit and Medina Workforce Area Council of Governments appointing Ms. Katie A. Kelley, Director of External Affairs for the Akron Rubber Development Laboratory, Inc. as a representative of business in the polymers research sector and Mr. Matthew J. Gdovin, Executive Director of NEOnet, as a representative of business in the information technology sector to the Summit Medina Workforce Development Board in Ohio Workforce Area 2.
  - i. **Motion to adopt SAMWA COG Resolution 2025-02**
- c. A Resolution authorizing the first of three renewals of an award by the Summit Medina Workforce Development Board of Workforce Innovation and Opportunity Act funds for a Subrecipient Agreement with KRA Corporation to provide Career Services in Medina and Summit Counties in an amount not to exceed \$2,159,000.00 during the period of July 1, 2025 through June 30, 2026.
  - i. **Motion to adopt SAMWA COG Resolution 2025-03**
- d. A Resolution authorizing the Summit and Medina Workforce Area Council of Governments, on the recommendation of the Summit Medina Workforce Development Board, to award the first of three renewals of an award to KRA Corporation to provide One-Stop Operator Services, as defined by the Workforce Innovation and Opportunity Act, at the OhioMeansJobs Medina County and OhioMeansJobs Summit County American Job Centers for the period beginning July 1, 2025 and ending June 30, 2026, in an amount not to exceed \$190,000.00 of combined One-Stop Center Memorandum of Understanding Partner funds.
  - i. **Motion to adopt SAMWA COG Resolution 2025-04**
- e. A Resolution authorizing the first renewal of three awarded by the Summit and Medina Workforce Development Board for a Subrecipient Agreement with Project Learn of Summit County to conduct the Test of Adult Basic Education and other assessments for job seekers at the OhioMeansJobs Summit County center for a period beginning July 1, 2025 and ending June 30, 2026 in an amount not to exceed \$70,000.00 of Workforce Innovation and Opportunity Act funds.
  - i. **Motion to adopt SAMWA COG Resolution 2025-05**
- f. A Resolution confirming the award by the Summit Medina Workforce Development Board of Workforce Innovation and Opportunity Act youth funds for a Subrecipient agreement with Tri-County Jobs for Ohio's Graduates, under the structure of the Comprehensive Case Management Employment Program, to provide youth services in Medina County in an amount not to exceed

\$260,000.00 for the period of July 1, 2025 through June 30, 2026, with three 12-month renewal options.

**i. Motion to adopt SAMWA COG Resolution 2025-06**

- g. A Resolution confirming the award by the Summit Medina Workforce Development Board of Workforce Innovation and Opportunity Act youth funds for a Subrecipient agreement with Tri-County Jobs for Ohio's Graduates, under the structure of the Comprehensive Case Management Employment Program, to provide youth services in Summit County in an amount not to exceed \$600,000.00 for the period of July 1, 2025 through June 30, 2026, with three 12-month renewal options.

**i. Motion to adopt SAMWA COG Resolution 2025-07**

- h. A Resolution authorizing the Summit and Medina Workforce Area Council of Governments to amend the Temporary Assistance for Needy Families and Workforce Innovation and Opportunity Act jointly-funded Subrecipient Agreement to increase the WIOA portion of the budget for OhioGuidestone by \$4,852.21 to increase funding for operational expenses needed to provide services to meet the needs of Summit County youth receiving education and employment services under the State of Ohio's Comprehensive Case Management Employment Program model.

**i. Motion to adopt SAMWA COG Resolution 2025-08**

- i. A Resolution adopting adjustments to the Summit and Medina Workforce Area Council of Governments Procurement Policy Manual as part of an annual review of State and Federal procurement regulations to ensure compliance with purchasing rules.

**i. Motion to adopt SAMWA COG Resolution 2025-09**

- j. A Resolution reappointing the Summit Medina Workforce Development Board's Summit County appointees Mr. Jeff Bissell, Mr. Matthew Capozzi, Mr. John Chester, Mr. Malcolm Costa, Ms. Toya Kelker, Ms. Amy Lane, Ms. Maria Miller, Mr. David Prentice and Ms. Sharlene Ramos-Chesnes to terms beginning July 1, 2025, and ending June 30, 2027.

**i. Motion to adopt SAMWA COG Resolution 2025-10**

- k. A Resolution adopting Workforce Area 2's Operating and Administrative Budgets for State Fiscal Year 2026 as recommended by the Summit and Medina Workforce Development Board at their meeting held on June 12, 2025.

**i. Motion to adopt SAMWA COG Resolution 2025-11**

- l. A Resolution authorizing the inclusion of Goodwill Industries of Akron, Summit County Developmental Disabilities Board, Volunteers of America: Ohio and Indiana, Portage Lakes Career Center, Jobs for Ohio's Graduates, and OhioGuidestone as "Additional Partners," defined in the Workforce Innovation and Opportunity Act of 2014 Section 121(b)(2) to the State Fiscal Years 2026 and 2027 Local Workforce Area One-Stop Partner Memorandum of Understanding.

**i. Motion to adopt SAMWA COG Resolution 2025-12**

- m. A Resolution of the Summit and Medina Workforce Area Council of Governments appointing Mr. Jeffrey Cornute, Human Resources and Safety Manager, of SFS Group, as a representative of business in the automotive manufacturing sector to the Summit Medina Workforce Development Board in Ohio Workforce Area 2.

**i. Motion to adopt SAMWA COG Resolution 2025-13**

**IX. GOOD OF THE ORDER/ANNOUNCEMENTS**

- a. Reminder: the next COG meeting will be held on September 25, 2025 at 9:30 AM following the conclusion of the Workforce Development Board's meeting.

**X. ADJOURNMENT**