

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, SEPTEMBER 25, 2025
8:00 AM

In-person location:
OhioMeansJobs Summit County
1040 E. Tallmadge Avenue, Meeting Room 104 B, Akron, OH 44310

[Join the meeting now](#)
Meeting ID: 220 308 613 946 6
Passcode: tA9db75f
Or call [1 321-710-8464](tel:1321-710-8464),
Phone conference ID: 580 221 193#

I. CALL TO ORDER

- a. Welcome: WDB members, WDB staff, and guests (Ratcliff)
- b. Kelly Smerek will take WDB members roll call to record attendance
 - i. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present

II. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 06/12/2025 WDB Regular meeting ([attachment 1](#)) (Ratcliff)
 - i. **Motion** to approve the WDB 06/12/2025 meeting minutes

III. REPORTS

- a. Executive Committee Report
 - i. There have been no meetings of the Executive Committee since the last WDB meeting on 06/12/2025
- b. Finance Committee Report
 - i. There have been no meetings of the Finance Committee since the last WDB meeting on 06/12/2025
 - 1. Fiscal Reports (Jalbert)
 - a. Review of **SFY 2025** Area 2 Financials as of 08/31/2025 ([attachment 2](#))
 - b. Review of **SFY 2025** Area 2 Operating Budget: Allocations, Program, Administration, RESEA & Special Grant Expenditures as of 08/31/2025 ([attachments 3a-e](#))
 - i. *Note: SFY 2025 reports are for services provided on or prior to 06/30/2025 and reimbursement for associated costs is permitted during a liquidation period ending on 09/30/2025*
 - c. Review of **SFY 2026** Area 2 Financials as of 08/31/2025 ([attachment4](#))
 - d. Review of **SFY 2026** Area 2 Operating Budget: Allocations, Program, Administration, RESEA & Special Grant Expenditures as of 08/31/2025 ([attachments 5a-c](#))
- c. One-Stop Operations Committee Report
 - i. Summary of the 08/12/2025 meeting (Ramos-Chesnes)

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, SEPTEMBER 25, 2025
8:00 AM

- d. Performance Committee Report
 - i. Summary of the 09/16/2025 meeting (Capozzi)
 - 1. Performance Reports (Glaubman)
 - a. Local Area Performance Reports
 - i. WIOA Career Services performance data for Medina & Summit SFY 2025 (July 2024 through June 2025) (attachments 6a-d)
 - ii. WIOA Career Services performance data for Medina & Summit SFY 2026 (July 2025 through August 2025) (attachments 7a&b)
 - b. PY24/SFY25 Q4 State of Ohio Unadjusted WIOA Performance Report (attachment 8)
 - c. PY23/SFY24 Annual Adjusted State of Ohio WIOA Performance Report (attachment 9)
 - 2. RESEA Report (Adair) CY 2025 YTD Performance (attachment 10)

IV. UNFINISHED BUSINESS

- a. The Ohio Department of Job and Family Services' (ODJFS) WIOA Fiscal Monitoring Review for the period of July 1, 2022, to April 30, 2024, is awaiting an exit conference.
- b. On 01/06/2025 we received notice from The Ohio Department of Job and Family Services (ODJFS) that we must prepare and submit a new Four-Year Regional and Local Workforce plan by 09/30/2025 (Marshall)
- c. On 01/06/2025 we received notice from The Ohio Department of Job and Family Services (ODJFS) that we must complete an OhioMeansJobs center certification process by 12/31/2025 (Marshall)
- d. On 05/19/2025 Auditor of State (AOS) began our annual audit for CY 2024. On 09/15/25, AOS submitted a DRAFT audit. (Marshall)
- e. The Ohio Department of Job and Family Services' (ODJFS) performed both a CCMEP (TANF & WIOA) Program Monitoring Review and a US Department of Labor Data Validation of Summit County services and files for the period beginning July 1, 2024; an exit conference was held on 08/04/2025 and a final notice that the monitoring was concluded on 09/04/2025. (Glaubman)
- f. Update: SFY26 – SFY27 OhioMeansJobs Partner MOU is out for signatures. (Marshall)

V. NEW BUSINESS

- a. U.S. Environmental Protection Agency Brownfield Job Training Grant (Marshall)
- b. 2026 Draft WDB meeting schedule (attachment 11)

VI. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. September is National Workforce Month (display Linked-In post)
- b. Marshall appointed to the Summit County Social Services Advisory Board (SSAB) by County Executive Ilene Shapiro
- c. Personnel updates
- d. August 2025 Unemployment Rates (attachment 12)
- e. WDB Roster will be emailed to members as we have three new members appointed in June

VII. ADJOURNMENT

Next WDB meeting December 18, 2025, 8:00 AM – location to be determined, with virtual option