

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, MARCH 26, 2026
8:00 AM

In-person location:
OhioMeansJobs Summit County
1040 E. Tallmadge Avenue, Meeting Room 104 B, Akron, OH 44310

[Join the meeting now](#)

Meeting ID: 248 743 392 647 06

Passcode: vA7Wv2M2

Dial in by phone

[+1 321-710-8464,,839787941#](#)

Phone conference ID: 839 787 941#

I. CALL TO ORDER

- a. Welcome: WDB members, WDB staff, and guests (Ratcliff)
- b. Kelly Smerek will take WDB members roll call to record attendance
 - i. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present

II. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 12/18/2025 WDB Regular meeting ([attachment 1](#)) (Ratcliff)
 - i. **Motion** to approve the WDB 12/18/2025 meeting minutes.

III. REPORTS

- a. Executive Committee Report
 - i. There have been no meetings of the Executive Committee since the last WDB meeting on 12/18/2025.
- b. Finance Committee Report
 - i. There have been no meetings of the Finance Committee since the last WDB meeting on 12/18/2025.
 1. Fiscal Reports (Jalbert)
 - a. Review of **SFY 2026** Area 2 Financials as of 02/28/2026 ([attachment2](#))
 - b. Review of **SFY 2026** Area 2 Operating Budget: Allocations, Program, Administration, RESEA as of 02/28/2026 ([attachments 3a-d](#))
- c. One-Stop Operations Committee Report
 - i. There have been no meetings of the One-Stop Operations Committee since the last WDB meeting on 12/18/2025.
- d. Performance Committee Report
 - i. There have been no meetings of the Performance Committee since the last WDB meeting on 12/18/2025.
 - a. PY 24/SFY 25 State of Ohio Annual Unadjusted WIOA Performance Report ([attachment 4](#)) (Glaubman)
 - b. PY 25/SFY 26 State of Ohio Q2 Unadjusted WIOA Performance Report ([attachment 5](#)) (Glaubman)

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- ii. Local Area Performance Reports (Glaubman)
 - 1. WIOA Career Services performance data for Medina & Summit SFY 2026 (July 2025 – February 2026) (attachment 6a-d)
- iii. RESEA Report_CY 2026 YTD Performance (attachment 7) (Adair)

IV. UNFINISHED BUSINESS

- a. Update: U.S. Environmental Protection Agency Brownfield Job Training Grant (Marshall) (attachments 8 & 9)

V. NEW BUSINESS

- a. On 01/13/2025 Julian & Grube, Inc. was engaged to prepare Area 2 CY 2024 basic financial statements and file with Auditor of State (AOS) on or before 05/29/2025.
- b. On 12/19/2025 we were notified of The Ohio Department of Job and Family Services' (ODJFS) intent to perform both a CCMEP (TANF & WIOA) Program Monitoring Review and a US Department of Labor Data Validation of Medina County services and files for the period beginning July 1, 2025; entrance conference 03/23/2026 (Glaubman)

VI. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Annual signing of Conflict-of-Interest Statements – 2026 (Smerek)
- b. Summit and Medina Workforce Area Council of Governments Linked-In items to note
- c. Board staffing updates
 - i. Anniversaries:
 - 1. December 2025: Kelly Smerek three years;
 - 2. March 2026: Christine Marshall nine years; and
 - 3. April 2026: Grace Glaubman eight years & Meghan Adair four years
- d. Letters of Support (Marshall)
 - i. 2/12/2026 for Jobs For Ohio Graduates (JOG) proposal to the U.S. Department of Labor for an award to operate a *Youth Build* program in Summit County
 - ii. 2/12/2026 for Towpath Trail High Schools proposal to the U.S. Department of Labor for an award continue funding to operate their current *Youth Build* program in Akron
 - iii. 3/9/2026 for Jobs For Ohio Graduates' (JOG) request for Federal Fiscal Year 2027 Congressionally Directed Spending to fund their *Youth Crime Deterrence Through Workforce Pathways Program*. Letter were sent to U.S. Senator Jon Husted, U.S. Senator Bernie Moreno, and U.S. Representative Max Miller.
 - iv. 3/11/2026 for Akron Metropolitan Housing Authority's proposal to the U.S. Department of Housing and Urban Development for an award to continue funding their *Resident Opportunity and Self-Sufficiency Rapid Response Program* to reduce violent crimes within housing communities through targeted access to workforce development services.
 - v. 3/18/2026 for Summit County Court of Common Pleas' proposal to the Bureau of Justice Assistance, a component of the U.S. Department of Justice to continue funding Judge Kelly McLaughlin's *Summit County Offender Recidivism Reduction program*.
- e. December 2025 Unemployment Rates (attachment 10)
- f. WDB Roster will be emailed to members

VII. ADJOURNMENT

Next WDB meeting June 18, 2026, 8:00 AM – location to be determined, with virtual option