

SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, SEPTEMBER 24, 2026
8:00 AM

In-person location:
OhioMeansJobs Summit County
1040 E. Tallmadge Avenue, Meeting Room 102 A, Akron, OH 44310

Microsoft Teams: [Join the meeting now](#)
Meeting ID: 239 407 870 406 972
Passcode: xT9PA2Tn
Dial in by phone:
[+1 321-710-8464, 873173590#](#)
Phone conference ID: 873 173 590#

I. CALL TO ORDER

- a. Welcome: WDB members, WDB staff, and guests (Ratcliff)
- b. Kelly Smerek will take WDB members roll call to record attendance
 - i. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present

II. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 06/25/2026 WDB Regular meeting (**attachment 1**) (Ratcliff)
 - i. **Motion** to approve the WDB 06/25/2026 meeting minutes.

III. REPORTS

- a. Executive Committee Report
 - i. There have been no meetings of the Executive Committee since the last WDB meeting on 06/25/2026.
- b. Finance Committee Report
 - i. There have been no meetings of the Finance Committee since the last WDB meeting on 06/25/2026.
 - 1. Fiscal Reports (Jalbert)
 - a. Review of **SFY 2026** Area 2 Operating Budget: Allocations, Program & Administration as of 08/31/2026 (**attachments 2a-c**)
 - i. *Note: **SFY 2026 reports** are for services provided on or prior to 06/30/2026 and reimbursement for associated costs is permitted during a liquidation period ending on 09/30/2026*
 - b. Review of **SFY 2027** Area 2 Financials as of 08/31/2026 (**attachment 3**)
 - c. Review of **SFY 2027** Area 2 Operating Budget: Allocations, Program, Administration & RESEA as of 08/31/2026 (**attachments 4a-d**)
- c. One-Stop Operations Committee Report
 - i. There have been no meetings of the One-Stop Operations Committee since the last WDB meeting on 06/25/2026.
- d. Performance Committee Report

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- i. Summary of the 09/15/2026 meeting (Capozzi)
- ii. State Performance Reports (Glaubman)
 - 1. PY 2024/SFY 2025 State of Ohio Annual ADJUSTED WIOA Performance Report
(attachment 5)
 - 2. PY 2025/SFY 2026 State of Ohio Q4 Unadjusted WIOA Performance Report
(attachment 6)
- iii. Area 2 WIOA performance standard negotiations with the State of Ohio for PYs 26-27
(attachment 7) (Glaubman)
- iv. Local Area Performance Reports (Glaubman)
 - 1. WIOA Career Services performance data for Medina & Summit SFY 2026 (July 2025 – June 2026) (attachments 8a-d)
 - 2. WIOA Career Services performance data for Medina & Summit SFY 2027 (July – August 2026) (attachments 9a-d)
 - 3. PY 2025/SFY 2026 Year-End Training Summaries
 - a. Individual Training Accounts (ITA) (attachment 10)
 - b. On-the-Job Training (OJT) (attachment 11)
- v. RESEA Report CY 2026 YTD Performance (attachment 12) (Adair)

IV. UNFINISHED BUSINESS

- a. Update: U.S. Environmental Protection Agency Brownfields Job Training Grant (Marshall)
- b. ODJFS WIOA/CCMEP Program Monitoring Review and Data Validation of Medina County services and files for SFY 2026 post-review meeting held on 06/26/26; awaiting exit conference.
- c. On 04/01/2026 Auditor of State (AOS) notified Area 2 that the CY 2025 annual audit commenced; audit completed and filed on 09/21/2026 with no findings.
- d. U.S. Dept. of Labor Employment and Training Administration (ETA) WIOA Adult and Dislocated Worker Program Monitoring review of Local Workforce Area 2 PYs 2024-2025 was held July 13-17, 2026; awaiting results.
- e. On 06/09/2026 ODJFS Office of Fiscal Monitoring announced a PY24 & PY25 fiscal review and an onsite visit occurred on 07/27/26; review in process.

V. NEW BUSINESS

- a. n/a

VI. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Letters of Support (Marshall)
 - i. 7/31/2026 for ODJFS' proposal to U.S. Department of Labor's Rapid Reskill Employment Recovery Grant
 - ii. 9/8/2026 for Akron Metro RTA's proposal to the Federal Transit Administration for the replacement of Compressed Natural Gas buses under the Buses and Bus Facilities Competitive Vehicle Program
- b. August 2026 Unemployment Rates (attachment 13)
- c. WDB Roster will be emailed to members

VII. ADJOURNMENT

Next WDB meeting December 17, 2026, 8:00 AM – location to be determined, with virtual option