

**THE SUMMIT AND MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS
FOR OHIO LOCAL WORKFORCE AREA 2
RESOLUTION 2018-06**

A Resolution approving an Engagement Letter with the County of Summit Department of Law, Insurance and Risk Management in connection with the provision of legal services to Summit & Medina Workforce Area Council of Governments during Calendar Year 2018, in an amount not to exceed \$15,000.00.

WHEREAS, administration of the public workforce system in Medina and Summit Counties (the "Area 2") occurs through the Summit and Medina Workforce Area Council of Governments (the "SAMWA COG"), a body which also has the authority to manage and/or select entities to manage Area 2's affairs, including but not limited to its legal affairs;

WHEREAS, the SAMWA COG received legal counsel from the County of Summit Department of Law, Insurance and Risk Management (the "Department") for matters such as, but not limited to, the formation of the SAMWA COG, the execution of contracts, leases, and other tasks during Calendar Year 2016 and 2017, and;

WHEREAS, the SAMWA COG finds and determines, after review of all pertinent information, that it is necessary and in the best interest of Area 2 to approve an Engagement Letter, attached hereto as EXHIBIT A, with the Department for the purpose of providing legal services during Calendar Year 2018;

NOW, THEREFORE, BE IT RESOLVED, by the SAMWA COG that:

SECTION 1

The execution of an Engagement Letter, attached hereto as EXHIBIT A and incorporated herein as if fully restated, with the County of Summit Department of Law Insurance and Risk Management in connection with the provision of legal services to the SAMWA COG during Calendar Year 2018, in an amount not to exceed \$15,000.00, is hereby approved.

SECTION 2

This Directive shall take effect immediately upon its adoption.

Ayes: 2
Nays: 0
Abstain: 0
Absent: 0

ADOPTED, this 25th day of January, 2018.



Summit County Executive



Medina County Commissioner

EXHIBIT A

County of Summit · The High Point of Ohio



Ilene Shapiro, Executive
County of Summit
175 South Main Street
Akron, Ohio 44308

Adam Friedrich
Medina County Commissioner
144 North Broadway
Medina, Ohio 44256

RE: Letter of Engagement for Legal Services

Dear COG Board members:

The County of Summit Law Department ("Department") will represent you in connection with legal matters pertaining to the operation of the Summit and Medina Workforce Area Council of Governments ("SAMWA COG"). Such matters will include development of policies, contract drafting and/or review, analysis of changes in relevant statutes, and ensuring compliance with necessary statutes (including but not limited to WIOA, ADA, CCMEP, etc). In the event that litigation involving the SAMWA COG should ensue, the Department will vet potential outside counsel, determine insurance coverage for the matter as well as defense council, communicate with the insurance carrier and monitor and manage outside counsel.

Attorneys from the Department that work on matters for the SAMWA COG will track their time in the format required by the SAMWA COG Fiscal agent for purposes of reimbursement to the County of Summit. The approximate budget for services is \$15,000.

Very truly yours,

Deborah S. Matz
Director, Department of Law, Insurance and Risk Management
County of Summit

Client Consent

I have read this letter and consent to it. Furthermore, I grant and give my informed consent after (your name) has proposed the course of conduct, has communicated adequate information, and has explained all material risks of and reasonable available alternatives to the proposed course of conduct.

Ilene Shapiro, Chair SAMWA COG

1/25/2018

Date

