

**THE SUMMIT AND MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS
FOR OHIO LOCAL WORKFORCE AREA 2
RESOLUTION 2022-11**

A Resolution adopting additions to the Summit/Medina Workforce Area Council of Governments (“SAMWA COG”) Personnel Policy Manual to include adjustments to compensatory time and the addition of remote work.

WHEREAS, the Workforce Development Board (“WDB”) is defined under 20 CFR 679.310 as the body which performs planning, implementation and assessment of workforce development programs in Summit and Medina Counties;

WHEREAS, the SAMWA COG has been formed, in part, to act as the employer of staff to support the WDB in performing its mandated functions;

WHEREAS, in order to establish and define the roles, responsibilities and the related policies and procedures therein that apply to the staff hired by the SAMWA COG to support the role of the WDB, the SAMWA COG Board approved the staff’s Personnel Policies and Procedures on January 25, 2017 via Resolution 2017-03 with amendments to the manual made via Resolution 2017-12 on May 11, 2017, via Resolution 2021-03 on March 25, 2021, via Resolution 2021-20 on October 6, 2021, and via Resolution 2021-25 on December 9, 2021;

WHEREAS, during the COVID-19 pandemic remote work became a practice for many office work environments and as the pandemic eased and employees were returning to the workplace the SAMWA COG director was directed to determine applicable policy and procedure to establish an allowance for reasonable remote work;

WHEREAS, a recent review of the SAMWA COG manual determined the compensatory policy required the establishment of parameters for how many hours may be earned, when to use the hours earned and when payout for accumulated balances must occur; and

WHEREAS, the SAMWA COG finds and determines, after review of all pertinent information, that it is necessary to amend Section II. of the SAMWA COG Personnel Policies Manual to add a remote work policy and to amend Section III. of the SAMWA COG Personnel Policies Manual to include adjustments to the existing compensatory time policy;

NOW, THEREFORE, BE IT RESOLVED, by the SAMWA COG that:

SECTION 1

The SAMWA COG Board hereby authorizes and approves the amendments to the SAMWA COG Personnel Policies and Procedures.

SECTION 2

This Directive shall take effect immediately upon its adoption.

Ayes: 2
Nays: 0
Abstain: 0
Absent: 0

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ADOPTED this 6th day of July, 2022.



Summit County Executive



Medina County Commissioner