

**THE SUMMIT AND MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS
FOR OHIO LOCAL WORKFORCE AREA 2
RESOLUTION 2023-04**

A Resolution adopting an addition to the Summit and Medina Workforce Area Council of Governments (“SAMWA COG”) Personnel Policy and Procedures Manual to include an allowance for an unpaid leave of absence.

WHEREAS, the Workforce Development Board (“WDB”) is defined under 20 CFR 679.310 as the body which performs planning, implementation and assessment of workforce development programs in Summit and Medina Counties;

WHEREAS, the SAMWA COG has been formed, in part, to act as the employer of staff to support the WDB in performing its mandated functions;

WHEREAS, in order to establish and define the roles, responsibilities and the related policies and procedures applicable to the SAMWA COG to support the roles of the WDB, the SAMWA COG Board first approved staff Personnel Policies and Procedures on January 25, 2017 via Resolution 2017-03 with several amendments to the manual made via Resolutions since then;

WHEREAS, during a recent review of the SAMWA COG Personnel Policies and Procedures Manual and in consultation with both legal counsel and Summit County Human Resources, it was determined it is in the best interest of the SAMWA COG staff to add an unpaid leave of absence policy as a best practice for employee retention; and

WHEREAS, the SAMWA COG finds and determines, after review of all pertinent information, that it is necessary to amend the leave policies section of the SAMWA COG Personnel Policies Manual to add unpaid leave of absence.

NOW, THEREFORE, BE IT RESOLVED, by the SAMWA COG that:

SECTION 1

The SAMWA COG Board hereby authorizes and approves the addition of unpaid leave of absence to the SAMWA COG Personnel Policies and Procedures.

SECTION 2

This Directive shall take effect immediately upon its adoption.

Ayes: 11
Nays: 0
Abstain: 0
Absent: 0

ADOPTED this 23rd day of March 2023.


Summit County Executive


Medina County Commissioner